

LAW OFFICE OF
JAMES CLIFFORD

Solving Problems | One Client at a Time

One Monument Way, Suite 421
Portland, ME 04101

INVOICE

Invoice # 96
Date: 12/07/2011
Due On: 01/06/2012

Ms Nicole Demont

00109-Demont

Nicole Demont

Type	Date	Description	Quantity	Rate	Total
Service	10/05/2011	Legal Services: Intake and review claims and engagement with client	1.00	\$215.00	\$215.00
Service	10/12/2011	Legal Services: Review health plan and IEP	0.40	\$215.00	\$86.00
Service	10/14/2011	Legal Services: Review documents from client re: IEP	0.40	\$215.00	\$86.00
Service	10/17/2011	Legal Services: Email client x 4; Email E. Herlan x 2	0.60	\$215.00	\$129.00
Service	10/18/2011	Legal Services: Review revised health plan	0.30	\$215.00	\$64.50
Service	10/19/2011	Legal Services: TC client x 3; review Dr. Morrison correspondence	0.70	\$215.00	\$150.50
Service	10/24/2011	Paralegal Services: TC from client re: seizure at school; research seizure disorders	1.20	\$75.00	\$90.00
Service	10/25/2011	Paralegal Services: TC from client re: update on seizure; memo; TC from client re: letter to RSU #34	0.70	\$75.00	\$52.50
Service	10/26/2011	Legal Services: Draft/revise demand letter to RSU; TC client x 3	1.00	\$215.00	\$215.00
Service	10/26/2011	Paralegal Services: TC from client re: Letter to RSU	0.20	\$75.00	\$15.00
Service	10/27/2011	Legal Services: Email from Suptdt; TC client x 2	0.30	\$215.00	\$64.50
Service	11/01/2011	Legal Services: Email N. Demont and Supt x 2	0.30	\$215.00	\$64.50
Service	11/02/2011	Legal Services: TC N. Demont; email exchange x 3; review memo to file from paralegal; legal research re: relationship between Section 504 and IDEA	0.80	\$215.00	\$172.00
Service	11/08/2011	Legal Services: Legal research section 504/IDEA meet with N. Demont and Jordyn Demont	1.50	\$215.00	\$322.50
Service	11/14/2011	Legal Services: Review health plan from K. Kennison; TC and email client; Review letter from Dr. Morrison to RSU 34; Email E. Herlan	0.50	\$215.00	\$107.50

Service	11/15/2011	Legal Services: TC client x 3; Email x 3	0.50	\$215.00	\$107.50
Service	11/16/2011	Legal Services: Email E. Herlan x 5; TC client x 2	0.40	\$215.00	\$86.00
Service	11/18/2011	Legal Services: TC Client x 3	0.20	\$215.00	\$43.00
Service	11/21/2011	Legal Services: Email client x 2; review final health plan	0.30	\$215.00	\$64.50
Service	11/22/2011	Legal Services: TC with client x 4	0.20	\$215.00	\$43.00
Service	11/29/2011	Legal Services: TC and Email E. Herlan; TC client x 3	0.40	\$215.00	\$86.00
Service	12/02/2011	Legal Services: Email client; TC client	0.10	\$215.00	\$21.50
Service	12/03/2011	Legal Services: Email client x2	0.10	\$215.00	\$21.50
Service	12/05/2011	Legal Services: Review IEP Written Notice and revised health plans; TC client x 2; TC E. Herlan	0.30	\$215.00	\$64.50
Service	12/06/2011	Legal Services: Review letter from RSU to clients; several calls to/from client; TC and Email E. Herlan	0.50	\$215.00	\$107.50
Service	12/07/2011	Legal Services: Emails and calls (x3) to/from client	0.30	\$215.00	\$64.50

Time Keeper	Position	Quantity	Rate	Total
James Clifford	Attorney	11.1	\$215.00	\$2,386.50
Michelle Barter	Non-Attorney	2.1	\$75.00	\$157.50
Subtotal				\$2,544.00
Discount				\$44.00
Total				\$2,500.00

Detailed Statement of Account

Other Invoices

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
124	06/28/2012	\$4,671.00	\$0.00	\$4,671.00

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
96	01/06/2012	\$2,500.00	\$0.00	\$2,500.00
Outstanding Balance				\$7,171.00
Total Amount Outstanding				\$7,171.00

Please make all amounts payable to: Law Office of James Clifford, LLC

INVOICE

Invoice # 124
Date: 05/29/2012
Due On: 06/28/2012

Ms Nicole Demont

00109-Demont

Nicole Demont

Type	Date	Description	Quantity	Rate	Total
Service	12/09/2011	Legal Services: TC and Email form client; Email E. Herlan x 2	0.50	\$215.00	\$107.50
Service	12/12/2011	Paralegal Services: TC from client re: update	0.10	\$75.00	\$7.50
Service	12/13/2011	Legal Services: Several TC client	0.50	\$215.00	\$107.50
Service	12/14/2011	Legal Services: Several TC client; Email E. Herlan x 2; Legal research re: exhaustion	1.20	\$215.00	\$258.00
Service	12/21/2011	Legal Services: Review correspondence from RSU 34; email from client; review health plan	0.50	\$215.00	\$107.50
Service	12/27/2011	Legal Services: Email to client X 3; draft Notice of Claim MTCA; TC client	0.60	\$215.00	\$129.00
Service	12/29/2011	Legal Services: Lengthy TC client re: options; memo to file	0.60	\$215.00	\$129.00
Service	01/12/2012	Legal Services: Review notice from client re: 2010-2011 health plan (grade 8); TC with nicole Demont; email X 5 with Nicole Demont [NOTE: increase in hourly rate effective 1/1/12]	1.20	\$225.00	\$270.00
Service	01/12/2012	Paralegal Services: TC with client re: discuss email and 504 plan	0.30	\$75.00	\$22.50
Service	01/19/2012	Paralegal Services: TC re: next steps and discuss email sent on 11/19/12	0.20	\$75.00	\$15.00
Service	01/30/2012	Legal Services: Lengthy TC from client re: status and next steps; draft notice of claim MTCA	0.80	\$225.00	\$180.00
Service	02/06/2012	Legal Services: Email from client re: update; follow up TC	0.20	\$225.00	\$45.00
Service	02/07/2012	Paralegal Services: TC from client re: Update on Jordyn	0.20	\$75.00	\$15.00

Service	02/08/2012	Paralegal Services: TC and Email from client re: 504 and Notice of Claim	0.30	\$75.00	\$22.50
Service	02/09/2012	Legal Services: Lengthy TC with Nicole Demont re: status of engagement and agreement to pursue Phase II of representation i.e. file civil claim against RSU 34	0.70	\$225.00	\$157.50
Service	02/20/2012	Legal Services: Legal research re: exhaustion of remedies and application of Section 504, ADA, MHRA claims	0.50	\$225.00	\$112.50
Service	02/22/2012	Paralegal Services: LAW CLERK TIME ENTRY for legal research re: necessity of exhausting administrative remedies	1.70	\$100.00	\$170.00
Service	02/23/2012	Paralegal Services: LAW CLERK TIME ENTRY legal research re: rules and regulations for administering medications in a school setting	0.70	\$100.00	\$70.00
Service	02/27/2012	Legal Services: Draft due process hearing request; follow up with client by email and TC x 2 re: factual accuracy of due process request; email E. Herlan x 4; file due process hearing request; TC Pat Neumeyer and Susan Parks DoE; draft and submit Notice of Claim pursuant to Maine Tort Claims Act; email same to Superintendent Walker of RSU #34	2.20	\$225.00	\$495.00
Service	02/29/2012	Legal Services: Numerous emails and calls to/from DoE (S. Parks and P. Neumeyer), email E. Herlan x 4, TC client - re: DPH request	0.50	\$225.00	\$112.50
Service	03/05/2012	Legal Services: TC E. Herlan re settlement; email E Herlan x 3 re settlement; TC and email client; draft demand letter	0.80	\$225.00	\$180.00
Service	03/06/2012	Legal Services: Email from M. Hewey re: insurance policy; review same	0.30	\$225.00	\$67.50
Service	03/07/2012	Legal Services: Email exchange E. Herlan X 8 between 3/6 and 3/7	0.70	\$225.00	\$157.50
Service	03/08/2012	Legal Services: Email exchange E. Herlan and S. Parks (DoE) X 2	0.20	\$225.00	\$45.00
Service	03/09/2012	Legal Services: Email exchange E. Herlan X 3 re: insurance and mediation	0.20	\$225.00	\$45.00
Service	03/12/2012	Legal Services: Email exchange X 2 Mediator re: rescheduling	0.20	\$225.00	\$45.00
Service	03/13/2012	Legal Services: Draft request for extension; email exchange M. Hewey, Mediator, Officer and E. Herlan X 14	1.00	\$225.00	\$225.00
Service	03/14/2012	Legal Services: Tc client X 2; email form client X 2; email to/from E. Herlan X 2; review RSU motion to dismiss	0.80	\$225.00	\$180.00
Service	03/15/2012	Legal Services: Email to E. Herlan	0.10	\$225.00	\$22.50

Service	03/19/2012	Legal Services: Review RSU motion to dismiss; legal research	1.00	\$225.00	\$225.00
Service	03/26/2012	Legal Services: Draft response to motion to dismiss; email to/from E. Herlan and Hearing Officer X 3	1.00	\$225.00	\$225.00
Service	03/28/2012	Legal Services: Review letter from E. Herlan to Mediator	0.20	\$225.00	\$45.00
Service	03/29/2012	Legal Services: Email exchange X 5 E. Herlan and Mediator X 4 (3/29-3/39)	0.40	\$225.00	\$90.00
Service	04/02/2012	Legal Services: Email to/from client X 3 re: update Jordyn; email from S. Parks (DoE) re: schedule	0.50	\$225.00	\$112.50
Service	04/05/2012	Legal Services: Review hearing officer's ruling on motion to dismiss	0.30	\$225.00	\$67.50
Service	04/20/2012	Legal Services: TC E. Herlan and client	0.20	\$225.00	\$45.00
Service	04/23/2012	Legal Services: Email exchange E. Herlan X 2 re: settlement	0.20	\$225.00	\$45.00
Service	05/03/2012	Legal Services: TC E. Herlan re: settlement; TC and email to client	0.30	\$225.00	\$67.50
Service	05/25/2012	Legal Services: Calls and emails to and from N. Demont and E. Herlan between 5/4/12 and 5/25/12	0.50	\$225.00	\$112.50
Service	05/29/2012	Legal Services: Letter to Eric Herlan; email to and from client and E. Herlan (x2)	0.60	\$225.00	\$135.00

Time Keeper	Position	Quantity	Rate	Total
James Clifford	Attorney	15.6	\$225.00	\$3,510.00
James Clifford	Attorney	3.9	\$215.00	\$838.50
Michelle Barter	Non-Attorney	2.4	\$100.00	\$240.00
Michelle Barter	Non-Attorney	1.1	\$75.00	\$82.50
Total				\$4,671.00

Detailed Statement of Account

Other Invoices

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
96	01/06/2012	\$2,500.00	\$0.00	\$2,500.00

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
124	06/28/2012	\$4,671.00	\$0.00	\$4,671.00
Outstanding Balance				\$7,171.00
Total Amount Outstanding				\$7,171.00

Please make all amounts payable to: Law Office of James Clifford, LLC

Law Office of James Clifford
One Monument Way
2nd Floor
Portland, Maine 04101
United States
207-541-9101

Law Office of James Clifford

Invoice

Invoice #	00024
Invoice Date	September 17, 2012
Due Date	
Balance Due	\$5,000.00
Payment Terms	
Case / Matter	Demont v RSU 34

Nicole Demont

Time Entries

Date	EE	Activity	Description	Rate	Hours	Line Total
05/29/2012	JC	Carry Invoice Forward	Carry Fwd Invoice #96 (\$2500) and #124 (\$4671)	7171.00	flat	7171.00
06/01/2012	JC	Legal Services	Email x 3 client; email correspondence E Herlan	225.00	0.3	67.50
06/04/2012	JC	Legal Services	TC Nicole Demont; legal research re: Section 504/ADA exhaustion; rough draft complaint	225.00	1.2	270.00
06/05/2012	JC	Legal Services	TC client; email from E Herlan with offer to settle for \$7,500; review file	225.00	0.4	90.00
06/06/2012	JC	Legal Services	Email to and from E Herlan re: settlement; TC client	225.00	0.2	45.00
06/08/2012	JC	Legal Services	Review client email train from Oct 2011 re: incidents at OTHS; email to and from client; meet with law clerk re: complaint	225.00	0.6	135.00
06/12/2012	JC	Legal Services	Meet with law clerk; review and edit complaint; legal research Title 20-A and Maine Tort Claims Act; email to and from client x 4	225.00	0.8	180.00
06/13/2012	JC	Legal Services	Revise complaint; email to and from client; send draft complaint to Eric Herlan; legal research tort claims	225.00	0.8	180.00
06/15/2012	JC	Legal Services	Finish drafting complaint; email E Herlan; email to and from client x 2; legal research Maine Tort Claims Act	225.00	0.7	157.50
06/15/2012	JC	Legal Services	Research Title II ADA and Section 504; research statutes in Maine dealing with civil liability; research Section 1983 and Maine Civil Rights Act	225.00	0.7	157.50
06/21/2012	JC	Legal Services	Email and tc client; meet with law clerk	225.00	0.4	90.00
06/24/2012	JC	Legal Services	Final edits complaint; email E Herlan re: acceptance of service	225.00	0.4	90.00
06/27/2012	JC	Legal Services	Email to and from client	225.00	0.2	45.00
07/10/2012	JC	Legal Services	Review notice of removal and associated pleadings through ECF; TC and email client re: status	225.00	0.5	112.50

07/18/2012	MB	Paralegal Services	Create Pleadings Binder	75.00	0.2	15.00
08/02/2012	JC	Legal Services	Email exchange client x 3 re: status	225.00	0.5	112.50
08/03/2012	MB	Paralegal Services	Calendar scheduling order	75.00	0.2	15.00
08/06/2012	JC	Legal Services	Email exchange client; review scheduling order; meet with law clerk for status and next steps; brief legal research Rule 26	225.00	0.7	157.50
08/14/2012	AP	Legal Services [LAW CLERK]	Draft RFPD and Interrogatories	100.00	1.6	160.00
08/20/2012	JC	Legal Services	Email exchange M Hewey and client; review scheduling order; meet with law clerk re assignments and research	225.00	0.5	112.50
08/28/2012	JC	Legal Services	Email M Hewey re Rule 26 disclosures	225.00	0.1	22.50
09/06/2012	JC	Legal Services	Email to and from client x 3; TC client; meet briefly with paralegal re: Rule 26 disclosure information from client; review notes and file memos re: witnesses and documents	225.00	0.8	180.00
09/07/2012	JC	Legal Services	TC and email exchange M Hewey re settlement/fees; TC client same	225.00	0.3	67.50
09/13/2012	JC	Legal Services	Review proposed release from M Hewey; TC client to discuss; email to client	225.00	0.4	90.00
09/14/2012	JC	Legal Services	Edit motion for settlement approval; email to/from client x 3; email to/from M Hewey re: settlement approval	225.00	0.8	180.00
09/17/2012	JC	Legal Services	Email to/from M Hewey x 3 and email to/from client x 2 re: settlement approval; prepare final version to file with court. NOTE: JAC AGREED TO CAP FEE AFTER THIS ENTRY	225.00	0.6	135.00

Time Entry Total: **\$10,038.50**

Expenses

Date	EE	Activity	Description	Cost	Quantity	Line Total
06/25/2012	JC	Filing Fee	Filing fee Penobscot Superior Court	150.00	1.0	150.00

Expense Total: **\$150.00**

Discounts & Additions

Item	Applied To	Type	Description	Basis	Percent	Line Total
Discount	Sub-Total	\$ - Amount	Per agreement with client			(188.50)

Discount Total: **\$(188.50)**

Time Entry Sub-Total:	10,038.50
Expense Sub-Total:	150.00
Sub-Total:	10,188.50
Discounts:	(188.50)
Additions:	0.00
Total:	10,000.00
Amount Paid:	5,000.00
Balance Due:	\$5,000.00